

## BACTERIA TEST SAMPLING INSTRUCTIONS

**PLEASE READ ALL INSTRUCTIONS COMPLETELY BEFORE COLLECTING YOUR WATER SAMPLE**

**One test kit represents one sampling location. If you require testing on multiple locations you will need to purchase multiple test kits.**

1. Freeze the blue gel ice pack for at least 8 hours prior to sample collection. Return to the cooler just prior to sampling and/or return shipping.
2. Collect samples on Monday through Thursday, as late in the day as possible before you ship the package for overnight delivery. Samples **MUST** arrive at our laboratory within 30 hours of collection or your results will be marked as invalid.
3. Wash, rinse and dry hands thoroughly before collecting your water sample.
4. Remove aerators, strainers, mixers or purifiers from your tap. Disinfect spigot using alcohol or flame (if metal).
5. Run the cold water for approximately 3-5 minutes, then adjust the flow to a thin stream to avoid splashing or overflowing. Do not open the sample bottle until you are ready to sample and use extreme care when handling the bottle. Do not touch the opening or inside the bottle or cap. Keep the cap upside down after opening and do not set the cap down. Mishandling of the bottle or cap may cause contamination of the sample.
6. Remove the seal from the bottle cap and fill the bottle exactly to the "100 ml" fill line. Replace the cap securely, put the bottle into the large bubble bag, remove the paper strip from the bag and close securely. Return to the cooler for shipment.
7. Complete the enclosed lab form, **making sure to indicate the date and time you sampled**, type of water (treated/untreated) and sample identification which identifies where you collected your sample (i.e., kitchen sink, well head, etc.). Retain a copy of the lab form for your records and return the completed form to the shipping container.
8. Mail your sample to the testing location below. The sample should be sent via guaranteed overnight delivery.

Testing Location: **National Testing Laboratories, Ltd.  
556 South Mansfield Street  
Ypsilanti, MI 48197**

9. PLEASE NOTE: Testing takes approximately 2-5 business days from receipt of the samples. Results can be emailed or faxed (if provided an email address or fax number).

If you have any questions regarding this Informational Bacteria Test or any other services we provide, please contact a Technical Service Representative at National Testing Laboratories at 1-800-458-3330 for assistance.

Thank you for choosing National Testing Laboratories, Ltd., for your water testing services!

